



# LIFT PLANNING CHECKLIST



## PRE-LIFT MEETING

### TOPICS THAT SHOULD BE REVIEWED:

- An overview of the lift plan
- The equipment used to make the lift, crane(s), rigging gear & personnel
- A step by step progression of the lift plan
- Any & all safety measures that are in place, required or procedural
- Go over each & everyone's responsibility, before during & after the lift
- Where are people to be located & what the hazards are to each person in that area
- How are each & everyone to communicate, hand signals, radio or verbal
- PPE requirements
- Each person's qualifications for the job assignment, are the credentials up to date
- Contingency plan
- Emergency plan

## DURING THE LIFT

The lift director should ensure that the lift is proceeding as planned & that everyone is following the lift plan.

### TOPICS THAT SHOULD BE REVIEWED:

- If the lift deviates from the plan, all is immediately halted
- Once the appropriate corrective actions are taken the lift can resume
- readily modify the lift plan to accommodate unexpected conditions at the site
- Implement contingency plan if required, at this time the lift should be halted to communicate the changes to all personnel
- Once the lift is halted, for any reason, the lift director may initiate a restart

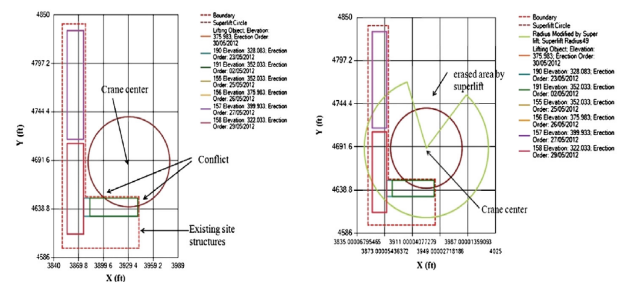
## POST-LIFT MEETING

### TOPICS THAT SHOULD BE REVIEWED:

- Once the lift has been completed, the lift director should review the lift plan, personnel & equipment used for the lift
- Identify any potential areas for improvements for the future
- Make any recommendations to the personnel
- If this is a repetitive lift then the frequency of the post lift meeting may be re-evaluated



SITE LAYOUT



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